



Procedure 6.02

Accommodation of Foreign Fee Paying Students

Version updated: 23/9/18

A. Purpose

1. To Comply with the requirements as a signatory to the Code of Practice for the Pastoral Care of Foreign Fee Paying Students.
2. To set school accommodation options within the code requirements for families of Foreign Fee Students.

B. Guidelines

1. **Living with parents in Marlborough. (All students under 10 years of age must live with a parent)**
2. **Living with a designated caregiver in Marlborough.**

Should an international student's parents select accommodation for the student, Fairhall School will;

- a. Have an indemnity document signed by the student's parents stating that the parents take full responsibility for the placement of the student with the designated caregiver(s).
- b. On enrolling the student, visit the home to (a) determine living conditions are of an acceptable standard, and (b) meet the designated caregiver and establish communication with the caregiver.
- c. Meet with the student at least once per term to ensure that the accommodation is suitable.

Fairhall School may require that a police vet be undertaken if it considers it appropriate.

3. **Homestay organized by our accommodation agents – Marlborough Girls' College.**

Should an international student's parents request homestay accommodation it will be organised through our accommodation agents Marlborough Girls' College (The Agent) then the following procedures for the selection and monitoring of homestays will be followed:

The agent will;

- a. Arrange for NZ Police vetting of all persons aged 18 years or over resident in the household, excluding other international students.
- b. Assess the homestay carer's suitability.
- c. Assess the suitability of the residential facilities.
- d. Assess whether a homestay carer will provide a safe physical and emotional environment.
- e. Establish a support infrastructure for homestay carers, and provide them with advice and information on best practice, so they can build their capability to provide high quality residential services to international students.
- f. will meet with students in homestay accommodation at least once per term to ensure that the accommodation is suitable.

Fairhall School will ensure it holds an up to date agreement with any Accommodation Agent.

This procedure is approved by the Fairhall School Board of Trustees

Signed: _____ Date: _____
Board of Trustees Chairperson